

## Fremont Farmer's Market 2011 Rules and Regulations

1. All vendors must register with Downtown Fremont, Inc. Farmer's Market Coordinator. There is a registration fee that must be paid no later than 1 week prior to the event.
2. Vendors are to sell what they produce (no dock or warehouse produce). We allow homemade baked goods, cheeses, jams, salsa, honey, soap, lotion, etc., provided that the processed foods have met all the State and Local regulations.
3. The sale of live animals and flea market items are prohibited unless the vendor obtains advanced authorization.
4. The event committee will assign vendors a place. Each space is approximately 15 feet in length.
5. Tables and tents are **NOT** provided and are the responsibility of the vendor. Vendors who use tents are strongly encouraged to secure them with portable weights. Tent stakes may not be used.
6. Setup begins at 8:00 a.m. Market begins at 9:00 a.m. each date and ends at 1:00 p.m. Market runs RAIN OR SHINE. For safety reasons, vendors must remain in their spot until 1:00 p.m.
7. Vendors display must not impede pedestrian traffic on the sidewalk, nor impede vehicular traffic. Displays may not be placed on exterior walls or windows of the downtown businesses.
8. Vendors set their own prices.
9. No loud radios or shouting of prices.
10. Electricity is available for an additional cost.
11. Vendors are to clean their areas: remove all produce, containers, signs, and messes at the end of the day.
12. It is the vendor's responsibility to obtain all the licenses and permits and to pay the fees required by Local and State governing bodies. This includes a vendor's license for goods sold for which a sales tax must be collected and paid.

The vendor's license number must be provided on the Market registration form as applicable. It is used to register your business with the State of Ohio and identifies your business when paying sales tax on retail sales or orders for retail sales. The cost of the license is \$25.00, and it is good until it is cancelled.

To clarify which type of vendor's license you need, call 800-282-1782.

To obtain a vendor's license application:

1. Visit a Taxpayer Service Center (call toll-free at 888-405-4039 for locations).
2. Visit the County Auditor's Office.

3. Call 800-282-1782.
4. Download a form electronically from the Ohio Department of Taxation website to mail in ([tax.ohio.gov](http://tax.ohio.gov)).

Please note: We encourage you to apply for your vendor's license as early as 6 weeks prior to the Fremont Farmer's Market to ensure that your application has been received. To help expedite this process, call 800-282-1782.

If you have any questions, you can contact Debby Beauregard at the Toledo Taxpayer Service Center at 419-245-2967 or via e-mail at: [debra\\_beauregard@tax.state.oh.us](mailto:debra_beauregard@tax.state.oh.us).

13. Vendors must comply with all laws, ordinances, and regulations of the United States, State of Ohio, and City of Fremont (which uses the Sandusky County Board of Health regulations and inspectors).
14. Payments: a.) The cost of participating is \$25.00 for one day. B.) If committed to all 7 markets, total price is \$140.00. Electricity is available for an additional \$10.00 per day.
15. Individuals, groups, organizations or businesses providing concessions must clearly state what they intend to sell at each market at time of registration. Concession spaces and menus are reserved on a first come, first served basis when accompanied with payment in full. Duplication of the main menu item by different concessions will be prohibited. Concession Trailers are prohibited unless the vendor obtains advanced authorization.
16. The event committee reserves the right to refuse a registration or vendor from participating, in which case registration fee will be refunded.
17. Vendors must give the event committee 14 days notice if they will not be participating as registered in order to receive a refund. Vendors who chose not to show up at the Market or who do not give 14 days notice will not be eligible for a refund.
18. Vendors will not be allowed to roam during the Market. Activities and sales are limited to each assigned space only.
19. The event committee is comprised of volunteers. Please treat them kindly! They are here to help us all succeed.

Downtown Fremont thanks you for your participation in our Farmer's Market!